

IHO CBC pending matters

Presented by: Brazil

- References:**
- a) Letter from Capt. Hugo Gorziglia addressed to MACHC Chairman dated Jul 11th, 2007.
 - b) Letter from Capt. Wesley Cavalheiro addressed to MACHC Chairman dated Aug 18th, 2007.
 - c) IHB Circular Letter 77/2007 - Fifth meeting of the IHO Capacity Building Committee Report

1. PREAMBLE

The last IHO CBC meeting was held at Riga, Latvia, between Jun 03rd and 05th. In this opportunity the Committee evaluated applications from all RHC and a few from isolated Member States.

Working on the process, the Committee came to the following conclusions:

- Some requests had insufficient information in order to give the basic elements which provide a well based decision; and
- CBC must establish standard procedures for the submission of applications and their evaluation.

The complete Report was shared with IHO Member States by Circular letter in reference (Document MACHC.8-BR04).

In order to provide the IHO community with a better job, CBC made some decisions as follows:

- Writing down standard procedures for applications; and
- Requesting additional information from the RHC about the applications whose lack of data is critical.

In order to comply with these decisions, two letters have been sent to the MACHC Chairman. A copy of these two letters is in Annex **A** and **B**.

2. ACTIONS REQUIRED FROM MACHC

- a) Updating information about the proposed high level visit of BHI representatives submitted by the representatives from Belize and Honduras;
- b) Updating information about the Gulf of Honduras Project, in order to provide elements to the requested Support to GOH Project: availability of further expert pre- and post-survey advice. Adviser available from USA; mobile team deployment to be pursued bilaterally with USA; and advice for development of prioritized national survey plan for areas outside GOH project.
- c) Further information about the MB and ENC Production trainings, short cartographic workshop in region on datum transfer to WGS 84, one week course at CMI on basic hydrographic techniques to meet IHO standards for port and approaches surveys; and
- d) Appointing a Person of Contact (PoC) with IHO CBC. It is desirable that this person have direct access to the MACHC Chairman, attend IHO CBC meetings, and provide long term continuity for the work.

To attend item **a** through **c**, it's requested to use the form of Annex **C**.

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Annex A

INTERNATIONAL HYDROGRAPHIC
BUREAU



BUREAU HYDROGRAPHIQUE
INTERNATIONAL

IHB File
CBC-1

4, Quai Antoine 1er
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PRINCIPAUTE DE MONACO

Monaco, 11 July 2007

Rear Admiral Javier DEL ANGEL RIVAS
Chairman of the MACHC
e-mail asunext.hidro@gmail.com
México

Dear Chairman,

I am delighted to write you a few lines in my capacity of Chairman of the Capacity Building Committee. As you are aware, the 5th Meeting of the Capacity Building Committee took place in Riga, Latvia from the 5/7 June 2007, kindly hosted by the Hydrographic Service of the Maritime Administration of Latvia. Commander Mario GONGORA very well represented Mexico and the MACHC at the event.

During the revision of existing projects and after discussing their progress, the Committee decided to task its Chairman to request the MACHC Chairman more information about the Gulf of Honduras project to justify the future support from the CBC, considering that so far the CBC has allocated resources to pay visits to the countries involved in the GoH project, but it is not evident to the CBC the effect of the support provided.

Also, the Committee would like to learn about the status of interest of Belize, Honduras, Suriname and Dominican Republic to receive an IHO technical visit. Interest from these countries have been expressed at the MACHC meetings but there have been no progress at all and neither the CBC or IHB have received any formal request for these visits to be planned and finally executed.

May I kindly request you as Chairman of the MACHC to find out information on both matters. We would appreciate it.

On behalf of the IHO Capacity Building Committee
Yours sincerely,

Captain Hugo GORZIGLIA
IHB Director & Chairman CBC

Note:

To improve the Organization's effectiveness, this letter is provided only by e-mail.

Annex B

Contralmirante C.G. DEM

Javier Del Angel Rivas

Chairman of the Meso-American and Caribbean Sea Hydrographic Commission (MACHC)

Dirección de Hidrografía - Depto de Asuntos Hidrográficos Externos

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Niterói, RJ, Brazil, 18th August, 2007.

Dear Admiral,

During the 5th Meeting of the International Hydrographic Organization Capacity Building Committee (IHO CBC), taken place in Riga (Latvia) last month of June, the Committee considered diverse projects and actions that have received or continue receiving financial support from it, as well some other projects and requirements requested by the Regional Hydrographic Commissions of the OHI.

The continuity of the support to these projects and applications requires a solid information about the state of their development and of other many incidences that have taken place from its inclusion in the annual Work Programs of the CBC. I was commissioned by the Committee to address you this letter requesting information about two of these topics.

At the above mentioned meeting the Committee analyzed the application of a high level visit of BHI's representatives submitted by the representatives from Belize and Honduras during the 6th Extraordinary Meeting of the MACHC, taken place in Cartagena de las Indias (Colombia) in May of the 2005, as well at the Extraordinary meeting held in Veracruz, Mexico, in 2005 (Action to be done number 5). Any later news to this demand has been received, neither by the International Hydrographic Bureau (IHB) Directing Committee neither by the CBC Chairman, for what this visit has not been able to be programmed.

The second topic is the Gulf of Honduras Project, to which the CBC has contributed financing technical visits made in 2005 and 2006 by personnel provided by NAVOCEANO (USA), and now it is asked to support the availability of further expert pre- and post-survey advice and to a mobile team deployment to be pursued bilaterally with USA.

To continue supporting both Projects, the CBC needs an up-to-date information of their development state or another type of upgrade. For this reason I write this letter, on behalf of the CBC, to request you, as MACHC Chairman, to get from the authorities responsible for the two matters the information and necessary action, to make possible to decide their continuation or otherwise, their definitive cancellation of the Program of Work of the CBC. In this direction, it would be very useful if this information was available for consideration during the 8th MACHC Meeting to be held in Brazil from the 8th to 10th Oct 2007.

I would take this opportunity to send you warm wishes and looking forward to see you here.

Wesley Wandermurem Cavalheiro

Captain (Ret) – Brazilian Adviser on IHO affairs

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Annex C

INTERNATIONAL HYDROGRAPHIC
BUREAU



BUREAU HYDROGRAPHIQUE
INTERNATIONAL

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PRINCIPAUTE DE MONACO

CAPACITY BUILDING COMMITTEE

PROCEDURE 1

<p>PROCEDURE AND MODEL FOR SUBMITTING REQUEST OF SUPPORT TO THE CBC</p>
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PROCEDURE 1 has been established by the CBC to facilitate both, the submission and evaluation procedures, aiming at allocating the available limited resources in the most effective and efficient way, privileging those activities that in the general IHO concert will comply most with the Mission and Objectives of the IHO.

Explanation:

Part 1 of this document contains the **standardized procedure** that must be followed by Countries and Regional Hydrographic Commissions to reach the CBC with proposals requesting support from the Capacity Building Fund.

Part 2 of this document provides the **submission model** to be used when applying for support to the Capacity Building Fund.



PART 1
STANDARDIZED PROCEDURE

Any country or group of countries deciding to develop a project that feels that support is required from other sources should ideally discuss its needs within the RHC in which it participates, aiming at finding a solution within the region.

If a regional solution cannot be found, the relevant country or group of countries might decide to request support from the CBC. This demand of support should ideally be submitted through the relevant RHC, but before doing so, the RHC shall assess the demand, evaluate its details and finally identify its priority at the RHC level. The RHC shall have a prioritized register of all demands of support (management plan) submitted to the CBC for consideration and keep a monitoring system to be aware of the progress.

If a country due to exceptional circumstances (to be explained in the demand) decides to submit a request of support directly to the CBC, such request shall be examined by the CBC that might decide to:

- a) send it back to the country requesting more information and/or clarifications and to re-submit it to the CBC.
- b) send it back to the country requesting that the submission be presented through the RHC aiming at finding a regional solution or to have it submitted by the RHC after their internal analysis.
- c) provide the support requested (totally/partially) through the CBFund or
- d) provide possible alternatives to find a viable solution.

It is the CBC view that countries should avoid as much as possible the individual submission of requests of support to the CBFund. A regional approach is strongly preferred and recommended.

Another important condition that countries and RHCs seeking resources from the CBFund must have in mind is that the Capacity Building Fund is to be used in the following four main streams:

Technical Assistance

Concept: These funds will support technical visits to Member States to assess hydrographic surveying, nautical charting and nautical information status; provide guidelines for the development of local hydrographic capabilities and/or to discuss and advise on technical matters pertaining to hydrographic projects. The technical visits to Non Member States are also considered under this concept. In brief, the resources under this topic are to be used to implement visits and related capacity building activities **consistent with the IHO Work Programme.**

Training and Education

Concept: These funds will support the implementation of hydrographic, nautical cartography and other related training and education initiatives **consistent with the IHO Work Programme.**

Financial Assistance

Concept: These funds will support Member States' representatives to attend courses and/or technical meetings as necessary in the interest of the Organization, **consistent with the IHO Work Programme.**

Start-up Projects

Concept: These funds will support the very first steps of the implementation of high priority hydro-cartographic projects **consistent with the IHO objectives.**

The CBFUND has not been established to fund the purchase of any sort of goods, as for example instruments, equipment, hardware, software, etc., therefore submissions must not request support from the CBFund to be used with this objective.

Finally, no matter the origin of a submission, the structure and content must contain all the information detailed in Part 2 “Submission Model”.



PART 2
SUBMISSION MODEL

IDENTIFICATION

Project Number : (to be filled by CBC)

Project Name:	
Submitting RHC/Country:	
Date:	
Institution executing the project:	
Name of responsible:	
Address:	
Telephone:	
Fax:	
e-mail:	

GENERAL SPECIFICATIONS

(Please provide detailed information in Annex of no more than three pages)

<u>Background information</u>	
Justification of the project	
Countries involved	
Exposition of the problem	
General objective	
Specific objectives	
Outputs/Products	
Other deliverables	
Achievements and awaited benefits	
Schedule of activities	

RESOURCES

<u>Contribution by countries involved</u>	
Contribution by other parties	
Contribution expected from CBCFund	
Total Cost (euros)	
Breakdown of costs	
From CBCFund (item and amount)	
From other parties (item and amount)	

PROJECT SUMMARY

Sponsor RHC	Year of Execution	Country/Countries involved	Priority /Status	Project Name	Project Objective	Benefits	Assistance required	Cost	Allocation and Priority (to be filled by CBC)	Contact Person

Name and Signature of the RHC Chairman